

## NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

**Prepared by:** Councillor Sarah Conboy, Executive Leader of the Council  
**Date of Publication:** 18 September 2023  
**For Period:** 1 October 2023 to 31 January 2024

Membership of the Cabinet is as follows:-

| Councillor Details         |  | Councillor Contact Details   |
|----------------------------|--|--|
| Councillor S J Conboy      | Executive Leader of the Council and Executive Councillor for Place | Cloudberry Cottage<br>9 Earning Street<br>Godmanchester<br>Huntingdon PE29 2JD<br><br>Tel: 01480 414900 / 07831 807208<br>E-mail: <a href="mailto:Sarah.Conboy@huntingdonshire.gov.uk">Sarah.Conboy@huntingdonshire.gov.uk</a> |
| Councillor L Davenport-Ray | Executive Councillor for Climate & Environment                     | 73 Hogsden Leys<br>St Neots<br>Cambridgeshire PE19 6AD<br><br>E-mail: <a href="mailto:Lara.Davenport-Ray@huntingdonshire.gov.uk">Lara.Davenport-Ray@huntingdonshire.gov.uk</a>   |
| Councillor S Ferguson      | Executive Councillor for Customer Services                         | 9 Anderson Close<br>St Neots<br>Cambridgeshire PE19 6DN<br><br>Tel: 07525 987460<br>E-mail: <a href="mailto:Stephen.Ferguson@huntingdonshire.gov.uk">Stephen.Ferguson@huntingdonshire.gov.uk</a>                               |

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|--------------------------|---|--|
| Councillor M Hassall     | Executive Councillor for Corporate & Shared Services          | Care of Huntingdonshire District Council<br>St Mary's Street<br>Huntingdon<br>Cambridgeshire PE29 3TN<br><br>Tel: 07825 193572<br>E-mail: <a href="mailto:Martin.Hassall@huntingdonshire.gov.uk">Martin.Hassall@huntingdonshire.gov.uk</a> |
| Councillor B Mickelburgh | Executive Councillor for Finance & Resources                  | 2 Grainger Avenue<br>Godmanchester<br>Huntingdon<br>Cambridgeshire PE29 2JT<br><br>Tel: 07441 392492<br>E-mail: <a href="mailto:Brett.Mickelburgh@huntingdonshire.gov.uk">Brett.Mickelburgh@huntingdonshire.gov.uk</a>                     |
| Councillor B Pitt        | Executive Councillor for Community & Health                   | 17 Day Close<br>St Neots<br>Cambridgeshire PE19 6DF<br><br>Tel: 07703 169273<br>E-mail: <a href="mailto:Ben.Pitt@huntingdonshire.gov.uk">Ben.Pitt@huntingdonshire.gov.uk</a>   |
| Councillor T Sanderson   | Deputy Executive Leader and Executive Councillor for Planning | 29 Burmoor Close<br>Huntingdon<br>Cambridgeshire PE29 6GE<br><br>Tel: 01480 436822<br>E-mail: <a href="mailto:Tom.Sanderson@huntingdonshire.gov.uk">Tom.Sanderson@huntingdonshire.gov.uk</a>   |

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|-----------------------|---|---|
| Councillor S Taylor   | Executive Councillor for Leisure,<br>Waste & Street Scene | 66 Wren Walk<br>Eynesbury<br>St Neots<br>Cambridgeshire PE19 2GE<br><br>Tel: 07858 032076<br>E-mail: <a href="mailto:Simone.Taylor@huntingdonshire.gov.uk">Simone.Taylor@huntingdonshire.gov.uk</a> |
| Councillor S Wakeford | Executive Councillor for Jobs,<br>Economy and Housing     | 4 Croft Close<br>Brampton<br>Huntingdon<br>Cambridgeshire PE28 4TJ<br><br>Tel: 07762 109210<br>E-mail: <a href="mailto:Sam.Wakeford@huntingdonshire.gov.uk">Sam.Wakeford@huntingdonshire.gov.uk</a> |

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk).

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk) or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
  - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council  
Pathfinder House  
St Mary's Street  
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated \*\*\*
  - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

| Subject/Matter for Decision                          | Decision/ recommendation to be made by | Date decision to be taken | Documents Available | How relevant Officer can be contacted  | Reasons for the report to be considered in private (paragraph no.) | Relevant Executive Councillor | Relevant Overview & Scrutiny Panel |
|--|--|---------------------------|---------------------|--|--|-------------------------------|------------------------------------|
| Market Towns Programme - Autumn Update               | Cabinet                                | 17 Oct 2023               |                     | Pamela Scott, Housing Strategy and Delivery Manager Tel No: 01480 388486 or email: Pamela.Scott@huntingdonshire.gov.uk |  | S Wakeford                    | Performance & Growth               |
| Market Towns Programme - Autumn Update, Part II##*** | Cabinet                                | 17 Oct 2023               |                     | Pamela Scott, Housing Strategy and Delivery Manager Tel No: 01480 388486 or email: Pamela.Scott@huntingdonshire.gov.uk | 3  | S Wakeford                    | Performance & Growth               |

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| Community Chest Grant Aid Awards 2023/24 | Grants Panel                           | 18 Oct 2023<br>15 Nov 2023<br>20 Dec 2023<br>17 Jan 2024 |                     | Claudia Deeth Tel No: (01480) 388233 or Email: Claudia.Deeth@huntingdonshire.gov.uk                             |  | B Pitt & M Hassall            | Environment, Communities & Partnerships |
| Electric Vehicle Charge Strategy         | Cabinet                                | 14 Nov 2023  |                     | George McDowell, Parking Services Officer Tel No: 01480 388386 or email: George.McDowell@huntingdonshire.gov.uk |  | L Davenport-Ray               | Environment, Communities & Partnerships |

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|---|--|---------------------------|---------------------|---|--|-------------------------------|---|
| Redesign of Council Tax Support Scheme    | Cabinet                                | 14 Nov 2023               |                     | Katie Kelly, Revenue and Benefits Manager Tel No: 01480 388388 or email: Katie.Kelly@huntingdonshire.gov.u      |  | S Ferguson                    | Environment, Communities & Partnerships |
| Performance Management Framework***       | Cabinet                                | 14 Nov 2023               |                     | Emma Charter, Performance and Data Analyst Tel No. (01480) 388013 or email emma.charter@huntingdonshire.gov .uk |  | S Ferguson                    | Performance & Growth                    |
| Non-Domestic Rates Rural Settlements List | Cabinet                                | 12 Dec 2023               |                     | Katie Kelly, Revenue and Benefits Manager Tel No: 01480 388388 or email: Katie.Kelly@huntingdonshire.gov.uk     |  | S Ferguson                    | Environment, Communities & Partnerships |

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|--|--|---------------------------|---------------------|--|--|-------------------------------|------------------------------------|
| Infrastructure Funding Statement       | Cabinet  | 12 Dec 2023               |                     | Clara Kerr, Service Manager - Growth Tel no: 07810 637540 Email: clara.kerr@huntingdonshire.gov.uk                     |  | T Sanderson                   | Performance & Growth               |
| Market Towns Programme - Winter Update | Cabinet  | 12 Dec 2023               |                     | Pamela Scott, Housing Strategy and Delivery Manager Tel No: 01480 388486 or email: Pamela.Scott@huntingdonshire.gov.uk |  | S Wakeford                    | Performance & Growth               |
| Approval of Council Tax Base 2024/25   | Cabinet, Chair of Corporate Governance and Section 151 Officer | 15 Dec 2023               |                     | Katie Kelly, Revenue and Benefits Manager Tel No: 01480 388388 or email: Katie.Kelly@huntingdonshire.gov.uk            |  | N Wells                       | Performance & Growth               |